

19 March 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 11
15 - 19 March 1971

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1. [REDACTED] is at home, unbandaged, in bed, but doing very well.

2. Audio Aids Branch will ask each School to review films retained for them in the AAB inventory and if no current or future need is indicated, the lease will be cancelled and the film turned back to the leasor. A prudent appraisal of need by instructors will save money!

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3. [REDACTED] will be the subjects of a film to be made for Bill in the OTR Library March 29 and 30. There will be no Library service those days.

4. In preparation for research work two OSR employees are enrolled in the ASW Command Course, which will be conducted at the ASW Tactical School in Norfolk, Va. from 29 March through 9 April. Two additional OSR employees will attend the May running of ASW Operations at the same facility.

5. The next National Interdepartmental Seminar, 3 May, now has almost a full quota. Six applications have been received. The following Directorates are represented: DDP (AF, WH); DDI (OBGI); DDS&T (OSA); O/DCI (ONE); and DDS (OTR).

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8. With the exception of the Southeast Asia Area Seminar, the Foreign Service Institute has cancelled all Area Seminars scheduled to begin 22 March. We had three people scheduled for Communist China, and one for Latin America. Two will attend the Southeast Asia Seminar. The cancellations are caused by low enrollment.

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9. Dr. [REDACTED] Chief, TSD, is sending two of his senior officers to sensitivity training conducted by National Training Laboratories in Missouri. Both [REDACTED]

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[REDACTED] with explicit instructions provided [REDACTED] 25X1A9a
[REDACTED] Cost is roughly \$1,000 for the three phase 25X1C4c
program.

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10. AAB refused a request from [REDACTED], CRS/ Graphics to use the film "China: Roots of Madness" overseas for three months. We need it for OTR courses during that period but [REDACTED] feels we might be pressured to comply because of the priority the overseas operation demands.

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11. With [REDACTED] out, personnel in AAB is pretty thin on occasion but thanks to [REDACTED], who ran a scheduled film in one course, and [REDACTED] who monitors projectors in the screening room, we are meeting requirements via this volunteer labor.

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12. Work on Support School's P.A. system began on 19 March.

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13. An administrative headache has been the attempt to clear our records of 14 overdue films and filmstrips charged to us since 1956. Previously no attempt had been made to determine their actual location. Calls and memos have resulted in the return of two leased films and three filmstrips. Two filmstrips are unrecoverable and one was renewed. A memo to CRS/DPSD will remove all lost items from our inventory.



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Chief
Instructional Support Staff